

The Board of Trustees meeting of the Porterville Public Cemetery District held Friday June 26, 2026 at 8:03 a.m. at the District Office.

PRESENT: Trustee Phil Larson, Trustee Steve Chamberlain. Also present Larry McKelvy & Tina Bonilla. Trustee Dolores Garcia was absent.

PLEDGE OF ALLEGIANCE:

BOARD ORDERS: Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for May 2026 payroll in the amount of \$60,861.37 and May 2026 bills in the amount of \$90,394.21. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Phil Larson. Motion carried. Trustee Phil Larson asked about Freeway Auto Parts on Bills for May. Larry informed him that most of that cost is from the trailer that Kevin Gibson had built for us.

MINUTES: **May Minutes:** After review of the minutes for May 2026 the Board moved to have them approved. This was approved on a motion by Trustee Phil Larson and seconded by Trustee Steve Chamberlain. Motion carried.

2026/27 BUDGET: Larry presented the Board with the proposed budget. After reviewing this the Board questioned the proposed budget against the current budget for burials. Larry informed them that this is an amount that is projected for the next fiscal year. Larry also informed them that his concern is with the (Unfunded Accrued Liability) CalPERS that keeps going up every year. Trustee Phil Larson asked if there was an end in sight for this. Larry informed him that at this time he see's none, also asked was what about other projects he sees for the near future. Larry informed him that at some point we will have too put in irrigation for the small section left at the Saint Anne's Cemetery. After further discussion the Board agreed to this as presented. This was approved on a motion by Trustee Phil Larson and second by Trustee Steve Chamberlain. Motion carried.

PUBLIC COMMENT: None

MISC. DISCUSSION: **1) Mac Engineering-Change Order:** Larry informed the Board that he had talked to Trustee Phil Larson about a Change Order for gutters for drainage and this was an additional \$18,760.70. Trustee Phil Larson authorized this under an emergency due to drainage issues with this project, after this was authorized Larry had received another invoice saying that there was a computer mistake with the first invoice and this was \$22,469.71. After a discussion the Board approved the Change Order for the amount of \$18,760.70 that was emailed to us first. This was approved on a motion by Trustee Phil Larson and seconded by Trustee Steve Chamberlain. Motion carried.**2) Christopher Gudino:** Larry informed the Board that Christopher came in and picked up his camera and apologized. **3) CAPC Meetings & Planning Meetings:** Larry asked the board that when staff attend these meeting and when they are on a weekend if the staff that attends these could be entitled to the following work day off. After a discussion the Board agreed to this. **Conflict of Interest Biennial Notice:** Larry presented the

PERSONNEL: None

EQUIPMENT: 1) **99 F150:** Larry informed the Board that this truck was completed and running. 2) **Zero Turn JD Mower:** Larry informed the Board that this mowers Hydrostatic Transmission had went out on this and that Lawrence Tractor is going to pick this up to repair. This is under warranty.

CEMETERY GROUNDS OPERATION: 1) Larry informed the Board of the Burials for May 2026.

SUGGESTION BOX: None

OTHER: 1) **Porterville Monument:** Larry informed the Board that Gilbert with Porterville Monument asked to have a restroom key so they could use the restroom while they are setting Headstones on the weekends. After a discussion the Board decided against this. 2) **"K" Block Pump:** Larry informed the Board that this well was getting water logged and he had CTL come out and look at this. They found that the valves on the up-line needed replaced and the Schrader valves needed replaced.

ADJOURNED: The Board Meeting was adjourned on a motion by Trustee Steve Chamberlain and seconded by Trustee Phil Larson @ 9:10 on June 26, 2026.

SIGNED BOARD MINUTES: _____
