The Board of Trustees meeting of the Porterville Public Cemetery District held Friday April 25, 2025 at 7:03 a.m. at the District Office.

**PRESENT:** Trustee Phil Larson, Trustee Dolores Garcia, Trustee Steve Chamberlain. Also present Larry McKelvy, Tina Bonilla.

**PLEDGE OF ALLEGIANCE:**

**BOARD ORDERS:** Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for March 2025 payroll in the amount of $59,652.91 and March 2025 bills in the amount of $17,278.83. This was approved on a motion by Trustee Dolores Garcia and seconded by Trustee Steve Chamberlain. Motion carried.

**MINUTES:** **March Minutes**: After review of the minutes for March 2025 the Board moved to have them approved. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

**PUBLIC COMMENT:** **Jose Gallardo-Flowers:** Jose Gallardo came up to me and I had to get David Herrera to translate, Jose said that we had picked up his flowers early back in December and wanted me to replace them or he is going to someone higher up. Larry informed Jose that he could go to someone higher up if he wished, Jose also came in and said that there is a dry spot at his grave site. Larry informed the Board that he had looked at his plot and did not see a dry spot but asked Fidel Aguilar to check the sprinklers and make sure they are rotating.

**MISC. DISCUSSION:** **1)** **American Legion-Replace Flag Poles:** Larry informed the Board that he had been contacted by the American Legion stating that the City of Porterville has designated the American Legion to work with us on replacing the flag poles next to the office at no cost to the district. After a discussion on what type of poles, how tall they will be, etc. the Board agreed to this. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried. **2) Phil Larson & Dolores Garcia-Harassment Training:** Larry informed Phil Larson of his Harassment Training that is going to be due, also that Larry made a mistake on Dolores Garcia’s Harassment Training, and Dolores Garcia’s is not due until May of 2026. **3) 5 Star Bank:** Larry mentioned to the Board about 5 Star Bank that we had discussed at the last meeting. After further discussion the Board decided to stay with Tulare County.

**PERSONNEL:** None

**EQUIPMENT:** None

**CEMETERY GROUNDS OPERATION:** **1)** Larry informed the Board of the Burials for March 2025.

**SUGGESTION BOX:** None

**OTHER:** **1).** Larry informed the Board that he had purchased a new time clock because our older one was losing time. **2).** Larry informed the Board that he had purchased a new irrigation clock for the Vandalia Cemetery because the old one was not programmable any longer.

**ADJOURNED:** The Board Meeting was adjourned on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia @ 7:26 on April 25, 2025.

**SIGNED BOARD MINUTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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