The Board of Trustees meeting of the Porterville Public Cemetery District held Friday January 31, 2025 at 7:05 a.m. at the District Office.

**PRESENT:** Trustee Phil Larson, Trustee Dolores Garcia. Also present Larry McKelvy, Tina Bonilla. Trustee Steve Chamberlain was absent.

**PLEDGE OF ALLEGIANCE:**

**ELECTION OF OFFFICERS:** After a discussion the Board agreed to keep this as before which is as follows, Chairperson-Phil Larson, 1st Vice Chairperson-Dolores Garcia and 2nd Vice Chairperson-Steve Chamberlain. This was approved on a motion by Trustee Phil Larson and seconded by Trustee Dolores Garcia. Motion carried.

**BOARD ORDERS:** Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for December 2024 payroll in the amount of $59,425.91 and December 2024 bills in the amount of $15,876.43. This was approved on a motion by Trustee Phil Larson and seconded by Trustee Dolores Garcia. Motion carried.

**MINUTES:** **December Minutes**: After a review of the minutes for December 2024 the Board moved to have them approved. This was approved on a motion by Trustee Phil Larson and seconded by Trustee Dolores Garcia. Motion carried.

**PUBLIC COMMENT:** Tina informed the Board that we had received an e-mail complaining about flowers being missing from headstone and chipping on headstone. Larry informed the Board that he had met with this individual and explained to her about the flowers and the chipping of the headstone. Larry informed her that this chipping of the headstone is not caused by the District and showed her that her stone is chipping on the surface where our equipment can’t reach. It is assumed that this is a bad pour.

**MISC. DISCUSSION:** **1)** **LAFCO-Ducor Water District:** Larry informed the Board that he had talked to Amie Kane with LAFCO and she informed Larry that the addresses he gave her for our Vandalia and Saint Anne’s Cemeteries are not part of this Annexation and Sphere of Influence. **2) Vandalia Cemetery-Homeless:** Larry informed the Board that we have been having trouble with the homeless and two individuals on bicycles at the Vandalia Cemetery, we have found clothes, trash and a tent here and that people had complained. Larry contacted the Sheriffs Department and he met them at Vandalia and these individuals were contacted by the Sheriff. We have had no more problems so far. **3) McDivitt Signs:** Larry presented the Board with a quote from McDivitt Signs for bigger signs that have the holiday information on them. After a discussion the Board agreed to have these made. This was approved on a motion by Trustee Dolores Garcia and seconded by Trustee Phil Larson. Motion carried. **4)** **Canopies:** Larry informed the Board that a new canopy would cost around $7,900.00. After a discussion about being able to make repairs and stealing the Board decided to hold off on purchasing canopies for the Vandalia and Saint Anne’s Cemeteries. **5) Niches:** Larry presented the Board with quotes for the 3 Niche foundation pads, Bartlett Construction for $7,800.00, White Eagle Construction $7,900.00 and RCC Construction $9,000.00. After a discussion the Board went with Bartlett Construction. This was approved on a motion by Trustee Phil Larson and seconded by Trustee Dolores Garcia. Motion carried. Larry also presented the Board with 3 quotes for 3-36 Niches Columbarium’s to match what we already have. Memorial Monument $41,454.00, Legacy $47,660.00 and OM Stone $47,685.00. After a discussion the Board went with Memorial Monument. This was approved by Trustee Dolores Garcia and seconded by Trustee Phil Larson. Motion carried.

**PERSONNEL:** None

**EQUIPMENT:**

**CEMETERY GROUNDS OPERATION:** **1)** Larry informed the Board of the Burials for December 2024. **2)** Larry informed the Board that he was going to bring in the temp agency Employ America again in March and that their cost has increased to $2,015.65 per month. The Board agreed to this.

**SUGGESTION BOX:** None

**OTHER:** **1).** Larry informed the Board that we had installed new flooring in the outside restroom. **2).** Larry informed the Board that he had received a letter from Kemper Insurance regarding the “Z” Block wreck.

**ADJOURNED:** The Board Meeting was adjourned on a motion by Trustee Delores Garcia and seconded by Trustee Phil Larson @ 8:15 on January 31, 2025.

**SIGNED BOARD MINUTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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