The Board of Trustees meeting of the Porterville Public Cemetery District held Friday September 27, 2024 at 7:02 a.m. at the District Office.

**PRESENT:** Trustee Phil Larson, Trustee Steve Chamberlain, Trustee Dolores Garcia. Also present Larry McKelvy, Tina Bonilla.

**PLEDGE OF ALLEGIANCE:**

**PUBLIC COMMENT:** **Flower Policy-Maria T. Deleon and Public:** This was moved to the beginning of the meeting. Esmeralda and her son Jose came in to ask the Board to change the flower policy back to the way that it was before. Larry explained why the changes were necessary and after a discussion the Board understood their desire and they understood our position as well. The Board thanked them for coming in and gave appreciation for complying with the new rules and asked them to continue following them. Unfortunately not everyone dose and it was partly why the changes were made. After they finished there were multiple people outside (about 20) and Larry suggested moving the meeting outside to be able to address the public together. After allowing everyone to speak the end results were that they want the flower policy to go back to the way it was where they could put items around and on the headstones. The Board let them know that they would not have an answer today but by the next Board Meeting they would so that they could have time to discuss this and come to an agreement. Everyone was thanked for coming and voicing their opinions. At this time the meeting was moved back inside. The Board discussed possible compromises but also expressed concern about the public dictating what can and cannot be done as they don’t fully understand the ins and outs of the day to day operations of the cemetery. The Board asked Larry to re-evaluate the policy once more and bring to the next Board Meeting.

**BOARD ORDERS:** June 2024 Summary & June Endowment Care:Reviewed by the Board.

Payroll for July: $55,051.64 and Bills for July $46,543.68. Reviewed by the Board.

Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for August 2024 payroll in the amount of $51,014.25 and August 2024 bills in the amount of $19,381.61. This was approved on a motion by Trustee Dolores Garcia and seconded by Trustee Steve Chamberlain. Motion carried.

**MINUTES:** **July Minutes**: After a review of the minutes for July 2024 the Board moved to have them approved. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

**PINE, PEDRONCELLI & AGUILAR:** **Engagement Letter:** Larry presented the Board with this letter from Pine, Pedroncelli & Aguilar. After reviewing this the Board accepted this as presented. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

**MISC. DISCUSSION:** **①** **Engraving Price Adjustment:** Larry informed the Board that the engraving prices on Niches and our shared marker has gone up. Larry made suggestions on pricing adjustments which were for our shared markers adding $250.00, Niches 1st interment adding $ 260.00, and 2nd interment adding $90.00. After a discussion the Board agreed to this as presented. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried. **② Old Computer:** Larry informed the Board that his old computer had quit working and that he is in-putting the data that he needs into his other computer. Larry informed the Board that his other computer is older also and wants to purchase a new computer through Oacys at a cost of around $1,000.00 and have them down load the data to the new computer to keep the same thing from happening to this computer. After a discussion the Board agreed to this. This was approved on a motion by Trustee Phil Larson and seconded by Trustee Steve Chamberlain. Motion carried. **③** **Office Chairs:** Larry informed the Board that he had purchased two new chair for Tina and himself.

**PERSONNEL:** **Holiday-Christmas:** Larry informed the Board that the Employee’s had asked to have the day after Christmas off this year instead of Christmas Eve. The Board agreed to this and mentioned that they felt this is a manager’s decision.

**EQUIPMENT:** **① Mower Deck:** Larry Informed the Board that we had received the JD mower deck and is waiting on the invoice for this.

**CEMETERY GROUNDS OPERATION:** **①** Larry McKelvy informed the Board of the Burials for July 2024 and August 2024.

**SUGGESTION BOX:** None

**OTHER:** **① October Board Meeting:** Larry asked to have the October Board Meeting to be moved to a later date. The Board agreed to move the meeting to Tuesday October 29, 2024. **② “Z” Block Wreck:** Larry informed the Board that on Saturday 9/14/2024 he was notified of a car that had went through the fence in Z block and damaged a few headstones and a bench. Larry mentioned that he took pictures of this incident and would get the police report and keep it on file.

**ADJOURNED:** The Board Meeting was adjourned on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia @ 9:05 on September 27

, 2024.

**SIGNED BOARD MINUTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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