The Board of Trustees meeting of the Porterville Public Cemetery District held Friday July 26, 2024 at 7:05 a.m. at the District Office.

**PRESENT:** Trustee Phil Larson, Trustee Steve Chamberlain. Also present Larry McKelvy, Tina Bonilla. Trustee Dolores Garcia was absent.

**PLEDGE OF ALLEGIANCE:**

**BOARD ORDERS:** Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for June 2024 payroll in the amount of $57,989.92 and June 2024 bills in the amount of $69,712.80. This was approved on a motion by Trustee Phil Larson and seconded by Trustee Steve Chamberlain. Motion carried.

Larry informed the Board that he did not receive the monthly reports from county in time to have the June summary and the Endowment Care reports available for this meeting and that he would have them at the August Board Meeting.

**MINUTES:** **June Minutes**: After a review of the minutes for June 2024 the Board moved to have them approved. This was approved on a motion by Trustee Phil Larson and seconded by Trustee Steve Chamberlain. Motion carried.

Trustee Phil Larson questioned Payroll difference. Larry informed the Board that County had made a mistake on employee’s taxes for May and this difference is the refunded monies taken out of our pay.

**PUBLIC COMMENT:** None

**MISC. DISCUSSION:** **①** **Flower Policy:** Larry informed the Board that this will take effect on August 1, 2024. The Board asked if there had been any comment on this. The Board was informed that a few people have asked about this but nothing major has occurred. **② George Kassab-Saint Anne’s Plots:** Larry informed the Board that he had talked to this gentleman and informed him of the decision that the Board had made which is that a Public Cemetery is to sell plots to tax paying residents of our district, and that churches and organizations do not qualify. George was okay with this and said he would come in and talk to us about purchasing plot in his name.

**PERSONNEL:** None

**EQUIPMENT:** **① Mower’s:** Larry Informed the Board that we had received the John Deere 1550 mower and that the new mower deck should be here in August.

**CEMETERY GROUNDS OPERATION:** **①** Larry McKelvy informed the Board of the Burials for June 2024. We are 37 burials fewer than last year. Larry informed the Board that the Funeral Homes have been slow also.

**SUGGESTION BOX:** None

**OTHER:** **① Niche Engraving:** Larry informed the Board that the Porterville Monument Works will be reopening and their prices for engraving are being raised for niches and our shared marker cremations and that we need to make adjustment for this. After a discussion Larry is to bring this to the August 2024 Board meeting for further review. **②** Trustee Steve Chamberlain mentioned that he had been by the Saint Anne’s Cemetery and said that it looks nice with the roads being done. **③** Trustee Phil Larson asked Larry about his CAPC Board Member position. Larry informed him that he is officially a Board Member for the California Association of Public Cemeteries.

**ADJOURNED:** The Board Meeting was adjourned on a motion by Trustee Steve Chamberlain and seconded by Trustee Phil Larson @ 7:34 on July 26, 2024.

**SIGNED BOARD MINUTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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