The Board of Trustees meeting of the Porterville Public Cemetery District held Thursday November 30, 2023 at 7:04 a.m. at the District Office.

**PRESENT:** Trustee Phil Larson, Trustee Dolores Garcia, Trustee Steve Chamberlain. Also present Larry McKelvy, Tina Bonilla.

**PLEDGE OF ALLEGIANCE:**

**BOARD ORDERS:** Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for October 2023 payroll in the amount of $50,920.68 and October 2023 bills in the amount of $23,406.79. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

Board members asked about vault prices. Larry informed them that the prices have not increased for the companions but that our poly vaults are coming from a different company now. John Wilks from Justin & Wilks has retired and we are going to use Polyguard for our single vaults. Trustee Dolores Garcia asked about our website service. Larry informed the Board that this cost is for our website site service and the posting of what is required of us to have on our website.

**MINUTES:** **October Minutes**: After a review of the minutes for October 2023 the Board moved to have them approved. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

**PUBLIC COMMENT:** Trustee Dolores Garcia asked about last month’s Public Comment. Larry informed the Board that we have not heard anything from this individual.

**MISC. DISCUSSION:** **①** **Saint Anne’s Road Quotes:** Larry presented the Board with three quotes for this project, Mac General Engineering for $164,463.03, Bartlett Construction for $187,934.00 and Central Valley Asphalt for $242,943.00. After a discussion the Board agreed to go with Mac Engineering. This was approved on a motion by Trustee Dolores Garcia and seconded by Trustee Steve Chamberlain. Motion carried. Larry also mentioned that he is trying to get Edison to move the power pole over two feet before this project is started. **② Irrigation “O” Block:** Larry informed the Board that we have gotten grass seed on this block and are watering this. Larry also informed the Board that we had to dig under the road to find the junction box to finish having the wire pulled to this block and that Bartlett Construction had come and filled this hole up with slurry and put asphalt back to finish this. **③** **Home of Peace Fence:** Larry informed the Board that we have replaced the damaged part of this but we have not gotten the tree removed. **④ Oacy’s-File Back Up:** Larry mentioned to the Board about our file back up with Carbonite. Larry informed the Board that he had Oacy’s come out to see how much data we have on our computers to get a cost on having this backed up locally, also that we don’t have our QuickBooks backed up other than on a zip drive. After a discussion the board requested to get more information on this and bring to the December 2023 Board Meeting.

**PERSONNEL:** None

**EQUIPMENT:** **John Deere Mower:** Larry informed the Board that he had talked to Lawrence Tractor and they are still working on this mower. They are having trouble with the hydrostatic transmission.

**CEMETERY GROUNDS OPERATION:** Larry McKelvy informed the Board of the Burials for October 2023.

**SUGGESTION BOX:** None

**OTHER:**

**ADJOURNED:** The Board Meeting was adjourned on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia @ 8:00 on November 30, 2023.

**SIGNED BOARD MINUTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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