The Board of Trustees meeting of the Porterville Public Cemetery District held Friday December 23, 2022 at 7:04 a.m. at the District Office.

**PRESENT:** Trustee Phil Larson, Trustee Dolores Garcia, Also present Larry McKelvy and Tina Bonilla. Trustee Steve Chamberlain was absent.

**PLEDGE OF ALLEGIANCE:**

**BOARD ORDERS:** Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for November 2022 payroll in the amount of $53,031.01 and November 2022 bills in the amount of $16,458.19. This was approved on a motion by Trustee Phil Larson and seconded by Trustee Dolores Garcia. Motion carried.

**MINUTES:** After a review of the minutes for November 2022 the Board moved to have them approved. This was approved on a motion by Trustee Dolores Garcia and seconded by Trustee Phil Larson. Motion carried.

**PINE PEDRONCELLI**

**& AGUILAR, INC.:** Larry informed the Board that he had talked to Marilou and she said they had a death in the office and that they would have the Audit draft ready for the January Board Meeting.

**PUBLIC COMMENT:** None

**MISC. DISCUSSION:** **①** **Mac General Engineering:** Larry informed the Board that Mac Engineering would be starting on this around the 1st of January depending on the weather. **② C.A.P.C. Annual Conference:** Larry asked if anyone had decided on attending this conference. Trustee Dolores Garcia said she would know more by the January Board Meeting.

**PERSONNEL:** None

**EQUIPMENT:** None

**CEMETERY GROUNDS OPERATION:** Larry McKelvy informed the Board of the burials for November 2022.

**SUGGESTION BOX:** None

**OTHER:** **①** Trustee Dolores Garcia asked about Hydretain which helps retain water in grass areas, Larry informed her that we would look into this closer to the watering season. **②** Trustee Phil Larson asked about the key to get into Duncan McDonald Cemetery. Larry informed him that the owners of the property surrounding the cemetery had put an Air B n B on their property and had a new entrance gate installed with a key pad and that the code is the same as the address on the pole at the entrance. **③** Larry informed the Board that he had received an invoice from Eastern Tule GSA in the amount of $3,798.90 for over usage of allotted water consumption per acer foot and that he had contacted them about this and that they sent a form to be filled out for an exemption for this and to hold off on the payment until contacted about this.

**ADJOURNED:** The Board Meeting was adjourned on a motion by Trustee Dolores Garcia and seconded by Trustee Phil Larson @ 7:28 on December 23, 2022.

**SIGNED BOARD MINUTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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