The Board of Trustees meeting of the Porterville Public Cemetery District held Tuesday November 29, 2022 at 7:05 a.m. at the District Office.

**PRESENT:** Trustee Phil Larson, Trustee Dolores Garcia, Trustee Steve Chamberlain. Also present Larry McKelvy and Tina Bonilla.

**PLEDGE OF ALLEGIANCE:**

**BOARD ORDERS:** Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for October 2022 payroll in the amount of $51,326.20 and October 2022 bills in the amount of $22,898.57. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

**MINUTES:** After a review of the minutes for October 2022 the Board moved to have them approved. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

**PUBLIC COMMENT:** None

**MISC. DISCUSSION:** **①** **Price Adjustment:** Larry presented the Board with his recommendation along with prices of Tulare, Visalia and Lindsay Cemeteries prices for burials. After reviewing these and a discussion the Board agreed to the 10% increase as presented, this is to take effect January 1, 2023. This was approved on a motion by Trustee Phil Larson and seconded by Trustee Dolores Garcia. Motion carried. Trustee Phil Larson asked if we know what the Woodville Cemetery prices are. Larry informed him that at this time he does not know. **② C.A.P.C. Annual Conference:** Larry informed the Board that the California Association of Public Cemeteries Annual Conference will be held March 23-25, 2023 in Seaside, Ca. and that he would like to attend this conference and asked if anyone else would like to attend. Trustee Dolores Garcia said that she would let him know at a later date. The Board agreed that Larry will attend this conference. **③ Hillcrest New Block Quotes:** Larry presented the Board with two proposals for this project and explained that he had contacted Bartlett Construction, Vollmer Excavation and Hoffman General Engineering multiple time with no quotes received. The quotes received were from Central Valley Asphalt for $255,739.00 and Mac Engineering for $146,173.98. After reviewing these quotes and a discussion the Board agreed to use Mac Engineering for this project. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried. It was mentioned during this discussion that Mac Engineering had built “W” block a few years back for us.

**PERSONNEL:** None

**EQUIPMENT:** None

**CEMETERY GROUNDS OPERATION:** Larry McKelvy informed the Board of the burials for October 2022.

**SUGGESTION BOX:** None

**OTHER:** The December Board Meeting will be moved to Friday December 23, 2022.

**ADJOURNED:** The Board Meeting was adjourned on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia @ 8:06 on November 29, 2022.

**SIGNED BOARD MINUTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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