The Board of Trustees meeting of the Porterville Public Cemetery District held Friday August 26, 2022 at 7:04 a.m. at the District Office.

**PRESENT:** Trustee Phil Larson, Trustee Dolores Garcia, Trustee Steve Chamberlain. Also present Larry McKelvy and Tina Bonilla.

**PLEDGE OF ALLEGIANCE:**

**BOARD ORDERS:** Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for July 2022 payroll in the amount of $50,337.39 and July 2022 bills in the amount of $29,194.00. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

**MINUTES:** After a review of the minutes for July 2022 the Board moved to have them approved. This was approved on a motion by Trustee Dolores Garcia and seconded by Trustee Steve Chamberlain. Motion carried.

**PUBLIC COMMENT:** Phil Larson mentioned that he has been requested to meet with the Civil Grand Jury to discuss the Porterville Public Cemetery on October 3, 2022 and that he was not informed of the subject of this meeting. Larry said that the only thing he could think of for this meeting would be from the individual that wrote the letter to the editor regarding her families plot. Larry also informed the Board that where this individuals plot is at we are having irrigation problems after a main line water leak under the control box for this area and that Richard and Fidel have worked on this and have not been able to get it working properly. Larry informed the Board that he has contacted Jim at Rainscape and they are coming out sometime this week to see what they can do and let us know what needs to be done to fix this issue. The irrigation issue is with “L” block. “N” block, “M” block and “R” block.

**MISC. DISCUSSION:** **①** **CAPC-Annual Education Seminar:** Larry asked if anyone was interested in attending this event. No one is available to attend. **② Flag Pole-Springville Cemetery:** Larry informed the Board that Bartlett Construction had installed the base for this and that we are going to place the pole and flag Monday August 29, 2022, also that the VFW is going to place a light on this pole. **③ PCA-Public Cemetery Alliance:** Larry informed the Board that Tina Bonilla would like to attend this Seminar in Santa Maria, Ca. on August 31, 2022. Tina would leave on the August 30, 2022 The Board approved for Tina to attend this Seminar. **④ Paid Holidays-Tina Bonilla:** Tina informed the Board that she had talked to Pacific Employers and Cindy Summers with the Visalia Cemetery and they informed Tina that it is up to the Boards to add holidays to our paid holidays. After further discussion the Board agreed to add the day after Thanksgiving and Christmas Eve to our paid holidays with the potential for Juneteenth at a later date. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried. 3 EYES, 0 NOES, 0 ABSENT, 0 ABSTAIN.

**PERSONNEL:** None

**EQUIPMENT:** Larry informed the Board that the transmission on the 99 F150 had gone out and that Transmission Service Center is repairing this.

**CEMETERY GROUNDS OPERATION:** **①** Larry McKelvy informed the Board of the burials for July 2022. **②** Trustee Phil Larson mentioned seeing Evergreen Tree Service doing work at the Memorial Building and that they should be registered with the DIR and to keep this in mind if we need tree work done, also that Cut A Tree has a new owner and also might be registered with the DIR. **③** **Bench Spots-“J” Block:** Larry informed the Board that we are out of bench spots and that we have had inquiries for them and that we have room in “J” block for 5 maybe 6 benches, also that he suggest raising the cost on these from $512.00 to $850.00. After a discussion the Board agreed to this as proposed. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

**SUGGESTION BOX:** **Drop Box:** Tina put a suggestion in the suggestion box asking for a payment drop box. The Board agreed that this is a good idea. Michael and Larry will install this.

**OTHER:** **Ethics Training-Trustee Steve Chamberlain:** Larry informed Trustee Steve Chamberlain that his Ethics Training is due September 30, 2022.

**ADJOURNED:** The Board Meeting was adjourned on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia @ 8:13 on August 26, 2022.

**SIGNED BOARD MINUTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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