The Board of Trustees meeting of the Porterville Public Cemetery District held Friday February 25, 2022 at 7:05 a.m. at the District Office.

**PRESENT:** Trustee Phil Larson, Trustee Dolores Garcia and Trustee Steve Chamberlain. Also present Larry McKelvy and Tina Bonilla.

**PLEDGE OF ALLEGIANCE:**

**BOARD ORDERS:** Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for January 2022 payroll in the amount of $49,973.2044 and January 2022 bills in the amount of $23,340.31. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

**MINUTES:** After a review of the minutes for January 2022 the Board moved to have them approved. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

**PINE PEDRONCELLI &**

**AGUILAR INC:** **2020/21 Financial Statement:** Larry informed the Board that he had talked to Marilou Monsivais and she had informed him that the Financial Statement is not completed yet due to Covid within their office.

**POLICY REVIEW:** **Purchase Agreement for Pre-need Plots and Niches:** Larry presented the Board with this Policy and informed the Board that the only change made to this Policy was adding our new additional phone number. After a brief discussion the Board agreed to this.

**PUBLIC COMMENT:** None

**MISC. DISCUSSION:** **①** **Covid-19:** Larry informed the Board that there are no new issues. **②** **Hillcrest Roads:** Larry informed the Board that he had talked to Brian Bartlett and he informed Larry that they should be starting this the first part of March. **③** **Dead Trees:** Larry informed the Board that we have 8 dead tree’s that he wants to get quotes on to have them removed, also that there is a tree that is leaning and if it fell it would cause damage to nearby houses and he wants to have it looked at also. The Board agreed to this. **④ Solar:** Larry informed the Board that the schools had used Sunpower Solar and he had talked to JP Electric about this, and that the cost for this would be around $100,000.00 and that if we wanted any incentives we would have to go through an alternative company called Collective Sun to be able to get any incentives. Larry mentioned that the District is going to be needing a new block put in within a couple of years and that he would recommend waiting on this until the new block was completed. After a discussion the Board agreed to this. Trustee Steve Chamberlain made a motion to wait on this until a later date. This was seconded by Trustee Dolores Garcia. Motion carried,

**PERSONNEL:** None

**EQUIPMENT:** **2005 Chevy Dump Truck:** Larry informed the Board that we had gotten this truck back and that the reverse band was bad and this was repaired at no additional cost.

**CEMETERY GROUNDS OPERATION:** Larry McKelvy informed the Board of the burials for January 2022.

**SUGGESTION BOX:** None

**OTHER:** Larry informed the Board that their Form 700’s are due April 1, 2022 and asked them to bring this to the March 2022 Board Meeting.

**ADJURNED:** The Board Meeting was adjourned on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia @ 7:36 on February 25, 2022.

**SIGNED BOARD MINUTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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