

The Board of Trustees meeting of the Porterville Public Cemetery District held Friday May 28, 2021 at 7:05 a.m. at the District Office.

PRESENT: Trustee Phil Larson, Trustee Dolores Garcia, Trustee Steve Chamberlain. Also present Larry McKelvy, Tina Bonilla.

BOARD ORDER: Trustee Phil Larson found a discrepancy on April 2021 Bills and asked to have this corrected and tabled until June 2021 Board Meeting.

MINUTES: After a review of the minutes for April 2021 the Board moved to have them approved. The Board questioned Michaels name being on the minutes concerning his 6 month probationary period and his wage adjustment. Larry informed the Board that as long as it is not a disciplinary action or a confidential matter we can include names in the minutes. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

PUBLIC COMMENT: Trustee Phil Larson received a call from an individual with concerns about trash, weeds, and grass on headstones, and the general appearance of the cemetery. The Board suggested trash patrol or a more aggressive approach, possibly hiring an additional employee. Trustee Phil Larson asked about getting the field cleaned up. Larry informed the Board that he would have employees dump trash cans and pick up trash every morning, and look into getting someone to haul off the brush pile and cement pile that is in the field.

POLICY REVIEW: **Capitalization policy:** Larry presented the Board with a copy of this policy. After a discussion the Board agreed to leave this Policy as is. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

MISC. DISCUSSION: ① **Rainscape:** Larry informed the Board that Rainscape has completed most of the Home of Peace Cemeteries irrigation and that he had paid the first invoice issued by Rainscape. Larry also let the Board know that there has been no issue's with the work that has been done, also that the estimated time of completion is July 2021. ② **Avenue of Flags:** Larry informed the Board that this event will be happening this Memorial Day. Trustee Phil Larson questioned the liability of this event. Larry informed him that he would contact GSRMA about this. ③ **Covid-19:** Larry informed the Board that starting June 1, 2021 we are going to start putting 6 chairs out for now at each service since Tulare County is in a less restrictive tier at this time. ④ **Eastern Tule GSA (ETGSA):** Larry informed the Board that he had talked to Rogelio and the District will not be exempt from our water usage however we will not have to pay a penalty fee for over usage of our allotted amount.

PERSONNEL: None

EQUIPMENT: None

CEMETERY GROUNDS OPERATIONS: ① **Saturday Service's:** Tina Presented the Board with a letter to be sent to the local Mortuaries in regards to starting Saturday

Service's, also that we would like to begin the process of starting this in July 2021. After reviewing this letter the Board suggested some changes to this letter and once this is done to go ahead and try this and see how it works. ② Larry McKelvy informed the Board of the burials for April 2021.

SUGGESTION BOX: None

OTHER: Trustee Dolores Garcia mentioned that she would not be available June 25, 2021 and asked to have the Board Meeting moved. The Board agreed to move the meeting to Wednesday, June 30, 2021.

ADJOURNED: The Board Meeting was adjourned on a motion by Trustee Steve Chamberlain and Seconded by Trustee Dolores Garcia @ 8:25 on May 28, 2021.

SIGN BOARD MINUTES: _____
