

The Board of Trustees meeting of the Porterville Public Cemetery District held Friday April 30, 2021 at 7:04 a.m. at the District Office.

PRESENT: Trustee Phil Larson, Trustee Dolores Garcia, Trustee Steve Chamberlain. Also present Larry McKelvy, Tina Bonilla.

BOARD ORDER: Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for March 2021 payroll in the amount of \$43,840.34 and March 2021 bills in the amount of \$38,136.69. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

MINUTES: After a review of the minutes for March 2021 the Board moved to have them approved. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

PUBLIC COMMENT: Larry informed the Board that he had a call from an individual that said she wanted to attend this meeting concerning the removal of flowers on our scheduled pick up days. This individual did not attend.

POLICY REVIEW: **Disposal of Surplus Assets:** Larry presented the Board with a revised copy of this policy with smog requirements removed regarding sales at auction. After a review and discussion the Board agreed to the changes. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

MISC. DISCUSSION: ① **Rainscape:** Larry informed the Board that Rainscape had started on this project, Larry also informed the Board that our valve at the tank does not shut off completely. Jim from Rainscape suggested replacing this now and the cost for this would be \$866.67. After a discussion the Board agreed to have this replaced. The Board also discussed what is management authorized to spend in a situation like this. Larry suggested adding wordage to our contracts and Trustee Dolores Garcia suggested a policy on change orders. After a discussion the Board agreed to leave as is and that under Managements Spending Authority Policy the \$1,500.00 existing amount is sufficient at this time. ② **Eastern Tule Groundwater Sustainability Agency (ETGSA):** Larry presented the Board with informational letters about what he found out regarding this, also that he had e-mailed Rogelio, Manager of ETGSA about his concerns regarding the cost of watering our cemeteries. Larry is waiting for a response to see if we could possibly be exempt from this. ③ **Local Agency Formation Commission (LAFCO):** Larry asked the Board about voting for a special district nominee for LAFCO. After reviewing the three nominees the Board selected George Quzounian with Visalia Cemetery District. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried. ④ **Hillcrest Roads:** Larry talked to the Board about budgeting to have the roads redone on the 2021/22 Budget. The Board agreed to this suggestion.

PERSONNEL: Larry informed the Board that Michael Aguilar has completed his 6 month probation period and that he will be receiving his \$1:00 hr pay increase starting May 1, 2021.

EQUIPMENT: None

CEMETERY GROUNDS OPERATIONS: ① Manager Larry McKelvy informed the Board of the burials for March 2021.

SUGGESTION BOX: None

OTHER: ① **Ethics Training:** Larry informed Dolores Garcia of her Ethics Training that will be due May 15, 2021. ② **A/C repair:** Larry informed the Board that he had the A/C repaired. ③ **New Phone Line:** Larry informed the Board that we had an additional phone line installed. Trustee Phil Larson mentioned the fence being ran through at the south east side of the Hillcrest Cemetery. Larry informed the Board that he would have this repaired.

ADJOURNED: The Board Meeting was adjourned on a motion by Trustee Steve Chamberlain and Seconded by Trustee Dolores Garcia @ 8:08 on April 30, 2021.

SIGN BOARD MINUTES: _____
