

The Board of Trustees meeting of the Porterville Public Cemetery District held Monday March 29, 2021 at 7:04 a.m. at the District Office.

**PRESENT:** Trustee Phil Larson, Trustee Dolores Garcia. Also present Larry McKelvy, Tina Bonilla, Trustee Steve Chamberlain was absent.

**BOARD ORDER:** Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for February 2021 payroll in the amount of \$43,670.01 and February 2021 bills in the amount of \$46,535.74. This was approved on a motion by Trustee Dolores Garcia and seconded by Trustee Phil Larson. Motion carried.

**MINUTES:** After a review of the minutes for February 2021 the Board moved to have them approved. This was approved on a motion by Trustee Dolores Garcia and seconded by Trustee Phil Larson. Motion carried.

**PUBLIC COMMENT:** None

**POLICY REVIEW:** **Disposal of Surplus Property:** After a review of this policy the board asked Larry to check with Nelsons Auction and possibly the DMV to see what is required of the seller as far as smog requirements for vehicle's that are being auctioned. Also mentioned was that in section 5(e) of this policy there is a spelling error. Larry is to make this correction and find out about smog requirements and bring this back to the meeting in April 2021.

**MISC. DISCUSSION:** ① **Rainscape:** Larry informed the Board that Rainscape had not started yet and that Jim informed him that materials had been ordered and received and are hoping to get the other projects they are working on finished and be able to start here around the 1<sup>st</sup> week of April. ② **Eastern Tule Groundwater Sustainability Agency (ETGSA):** Larry presented the Board with a bill from this agency and informed the Board that the district is going to have to start paying for the water we use at our Vandalia and Saint Anne's Cemeteries. The Board agreed to pay this and asked Larry to find out if this is going to be monthly, quarterly, or yearly, and find out more information regarding (ETGSA) and bring to the April 2021 meeting. ③ **Form 700-Statement of Economic Interest:** All Form 700's were received from Trustee's and Larry will be e-mailing these to Tulare County Board of Supervisors by April 1, 2021.

**PERSONNEL:** None

**EQUIPMENT:** None

**CEMETERY GROUNDS OPERATIONS:** ① Manager Larry McKelvy informed the Board of the burials for February 2021.

**SUGGESTION BOX:** None

**ADJOURNED:** The Board Meeting was adjourned on a motion by Trustee Dolores Garcia and Seconded by Trustee Phil Larson @ 7:56 on March 29, 2021.

**SIGN BOARD MINUTES:** \_\_\_\_\_

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