

The Board of Trustees meeting of the Porterville Public Cemetery District held Monday November 30, 2020 at 7:04 a.m. at the District Office.

PRESENT: Trustee Phil Larson, Trustee Steve Chamberlain. Also present Larry McKelvy, Tina Bonilla, Trustee Dolores Garcia was absent.

BOARD ORDER: Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for October 2020 payroll in the amount of \$37,965.96 and October 2020 bills in the amount of \$13,139.23. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Phil Larson. Motion carried.

MINUTES: After a review of the minutes for October 2020 the Board moved to have them approved. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Phil Larson. Motion carried.

POLICY REVIEW: **Petty Cash:** Larry presented the Board with a copy of this Policy. After reviewing this and a discussion the Board agreed that there was no changes necessary.

PUBLIC COMMENT: Larry informed the Board that an individual had hit the districts east gate on Olive Street and that he had come in to notify us of this incident and that he had turned it in to his insurance company. Larry informed the Board that he had talked to the insurance company and they are going to pay for this repair.

MISC. DISCUSSION: ① **Pesticide Permit:** Larry mentioned to the Board that Trustee Phil Larson could get a permit issued for the District under his license or Larry could take the test and get it under his name. After a discussion the Board agreed that Larry should take the test for this permit. ② **Irrigation:** Larry presented a quote to the Board from Rainscape which was \$184,713.00. After a discussion the Board asked to get additional quotes for this project as required per District Policy and present at the December 2020 Board Meeting. ③ **Crabtree Fence:** Larry informed the Board that he was able to get 2 quotes for this project, Champi Fencing from Hanford, Ca. for \$28,500.00 and Spence Fence Company from Visalia, Ca. for \$28,450.00. After a discussion the Board agreed to use Spence Fence for this project. Larry is to make sure that the post will be set with cement. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Phil Larson. Motion carried. ④ **East Gate-Olive Street:** This was discussed in Public Comment. ⑤ **Covid-19:** Larry informed the Board that we have had three employees out for testing and they had tested negative.

PERSONNEL: ① None

EQUIPMENT: None

CEMETERY GROUNDS OPERATIONS: ① Manager Larry McKelvy informed the Board of the burials for October 2020. ② **December Board Meeting:** The December Board Meeting will be moved to Tuesday, December 29, 2020 due to the holiday.

SUGGESTION BOX: None

OTHER: ① Larry mentioned to the Board that he would like to start having the trash dumpster picked up twice a week because we are getting to much trash and flowers and the dumpster can't hold it all. The board agreed that this is Managements decision.

ADJOURNED: The Board Meeting was adjourned on a motion by Trustee Steve Chamberlain and Seconded by Trustee Phil Larson @ 8:03 on November 30, 2020.

SIGN BOARD MINUTES: _____
