

The Board of Trustees meeting of the Porterville Public Cemetery District held Friday June 26, 2020 at 7:00 a.m. at the District Office.

PRESENT: Trustee Phil Larson, Trustee Dolores Garcia, Trustee Steve Chamberlain. Also present Larry McKelvy & Tina Bonilla.

BOARD ORDER: Following a review of the Board Orders the Board moved to have them approved. This motion approved the Board Orders for May 2020 payroll in the amount of \$38,050.95 and the bills for May 2020 in the amount of \$7,140.65. This was approved on a motion by Steve Chamberlain and seconded by Dolores Garcia. Motion carried.

MINUTES: After a review of the minutes for May 2020 Trustee Phil Larson found a discrepancy with the wording and asked to have this revised, once this is revised the Board moved to have them approved. This was approved on a motion by Trustee Phil Larson and seconded by Trustee Dolores Garcia. Motion carried.

PUBLIC COMMENT: Manager Larry McKelvy informed the Board that we had a complaint about a bench being moved out of place. Larry informed the board that there was no damage done and that he had employee's move this back into place and apply epoxy to hold this in place. Larry also showed the Board two pictures he had taken of the bench. Trustee Phil Larson suggests informing our employee's to report any incidents.

POLICY REVIEW: **Travel Policy:** Manager Larry McKelvy informed the Board that he had looked at the Districts Travel Policy and found that it should cover all staff. After reviewing this policy the Board agreed to adding staff to the policy. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

2020/21 BUDGET: Larry presented the Board with the Fiscal Year 2020/21 Budget that he had prepared. After reviewing the budget and asking question the Board agreed to the Budget as presented. This was approved on a motion by Trustee Steve Chamberlain and seconded by Trustee Dolores Garcia. Motion carried.

MISC. DISCUSSION: ① **Niches:** Manager Larry McKelvy informed the Board that the niches had been installed and that he would be making the last payment on these, also that Tina and Larry had worked together on pricing for these and presented the Board with the new pricing. After a discussion the Board agreed to the pricing as presented. This was approved on a motion by Trustee Dolores Garcia and seconded by Trustee Steve Chamberlain. Motion carried. Trustee Phil Larson suggested putting a picture of the niches on our website. ② **Saturday Services:** Larry suggested tabling this until the Covid-19 either slows or ends. The Board agreed to this and suggests reviewing this in 6 months.

PERSONNEL: None

EQUIPMENT: None

CEMETERY GROUNDS OPERATIONS: ① Manager Larry McKelvy informed the Board of the burials for May 2020.

SUGGESTION BOX: None

ADJOURNED: The Board Meeting was adjourned on a motion by Phil Larson and Seconded by Steve Chamberlain @ 7:56 on June 26, 2020.

SIGN BOARD MINUTES:




